



Founder



Karmaveer Bhausaheb Hiray

Mahatma Gandhi Vidyamandir's
SAMAJSHREE PRASHANTDADA HIRAY
ARTS, SCIENCE & COMMERCE COLLEGE, NAMPUR

NAAC ACCREDITED "B"

(Affiliated to Savitribai Phule Pune University) ID. No. PU/NS/ASC/028(1984)

Dt-4-08-2021

To,
Hon'able Co-ordinator,
Mahatma Gandhi Vidyamandir's
Devisional Office, 6th Floor,
K.B.H.Dental College, Panchvati,
Nashik-422003

Subject- To grant a Certificate Course under BOS, MGVS, Nashik.....

Res./Sir

With reference to the above subject, Dept.of English prepared the proposal of 'Certificate Course in Spoken English' for UG students in this academic year 2021-22. Kindly request you to sanction above Certificate course in CDC meeting and allow us to start the said course for 60 hrs. in the second half of the year (Nov.2021-Dec.2021). Tentative plan is attached for your perusal.

Thanking You.

Encl:

1. Schedule of the Certificate Course
2. Syllabus of the Certificate Course

(Dr. Ujjain B. Kadam)

PRINCIPAL
Samajshree Prashantdada Hiray
Arts, Science & Comm. College
Nampur, Tal. Baglan Dist. Nashik

Certificate Course in Basic English Speaking/2021-2022/SPH ASC College, Nampur

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Department of English

Notice

Date: 01st November 2021

All the students of the college are hereby informed that Department of English is going to conduct one month certificate Course entitled "*Certificate Course in Spoken English*" from 08/11/2021 to 12/12/2021. Students who want to take admission should immediately contact to the teachers of Department of English.

Contacts:

1. Dr. K. B. Gaikwad (7559167794)
2. Prof. R. S. Sonawane (8485898485)

(Dr. U. B. Kadam)
PRINCIPAL

Samajshree Prashantdada Hira-
Arts, Science & Comm. College
Nampur, Tal. Baglan Dist. Nashik



Mahatma Gandhi Vidyamandir's
Samajshree Prashantdada Hiray Arts, Science & Commerce College, Nampur
Tal-Baglan, Dist-Nashik



CERTIFICATE

This is to certify that Mr./ ~~Miss~~ .*Pagera...Shubham...Satish*.....
Class: *.F.Y.B.A.*.....has successfully completed a 'Certificate Course in
Spoken English' from *08/11/2021...to...12/12/2021*..during the academic year
2021-2022.

(Signature)

Dr. K.B.Gaikwad
Coordinator



(Signature)

Dr. U.B. Kadam
Principal

Mahatma Gandhi Vidyamandir's
SPH ASC College, Nampur,
Tal-Baglan, Dist-Nashik

DEPARTMENT OF ENGLISH

Date: 4/8/2021

(CERTIFICATE COURSE UNDER BOS, MGVS, NASHIK)

- **Title of Course** : Certificate Course in Spoken English

- **Duration of Course:** ~~Two~~ ^{One} Month

- **Number of Hours** : 60 Hrs.

- **Rationale:**

The present course is a basic course for the aspirants of English learners. It mainly consists of four modules such as:

- a. English as a second language
- b. Principles and Practices in English Language Teaching
- c. Communication Skills
- d. Practical Usage of English

Thus it is a composite course which highlights 'Basic English Speaking'.

- **Objectives:**

- a. To familiarize the students to improve their spoken English skills
- b. To focus on pronunciation, fluency, stress, practice and communication
- c. To enable the students to communicate more effectively in English
- d. To contribute to the overall personality development of the students
- e. To enable students to become competent and effective users of English in real life situations.

• **Module/Syllabus:**

MODULE NO.1

ENGLISH AS A SECOND LANGUAGE

- a. Teaching English as a second language in India
- b. Enhancing English as a second language through students vocabulary knowledge
- c. First and Second language acquisition in early childhood

MODULE NO.2

PRINCIPLES & PRACTICES IN ENGLISH LANGUAGE TEACHING

- a. Types of Spoken Drills
- b. The disciplined activities in English Classroom
- c. Oral Grammar Drills
- d. Comprehension and Appreciation
- e. Trade and Technical English
- f. Towards a standard of International English
- g. English Standard Pronunciation
- h. Teaching English to the majority

MODULE NO.3

COMMUNICATION SKILLS:

- a. Introduction to human communication
- b. The self in Communication
- c. Interpersonal Communication: Conversation and Conflict
- d. Innovative Techniques of Communication
- e. New Ideas for Communication
- f. English Speaking and Oral Expression
- g. Teaching of Greetings and Good wishes
- h. Teaching of Social and Friendly Letters
- i. Initiating Communication in the classroom
- j. Modern methods of speaking, reading and writing
- k. Listening Skills for better communication
- l. Dynamics of Effective Reading to Writing

MODULE NO.4

ENGLISH FOR PRACTICAL PURPOSES:

- a. Extempore
- b. Public Speaking
- c. Group Discussion
- d. Personal Interview
- e. Debating

• References:

- a. Chaudhary, Sanjay. 'English as a Second Language', DPS Publishing House, New Delhi, 2011
- b. Mohod, Veena. 'Principles and Practices in English Language Teaching', Book Enclave, Jaipur, 1999
- c. Kreidler, Charles. 'The Pronunciation of English: A Course book', Blackwell Publishing, U.K. 2004
- d. Devito, Joseph. 'Essentials of Human Communication', 3rd edition, Longman, 1988
- e. Paliwal A.K. 'Communication Skills in English', Surabhi Publications, Jaipur, 2000
- f. Makodia, Vipul. 'Innovative Techniques of Communication', Paradise Publishers, Jaipur, 2009

• Module/Syllabus Prepared by:

- a. Dr. Veena M. Nare
- b. Dr. Kamalakar B. Gaikwad



Dr. Kamalakar B. Gaikwad

Course Coordinator



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Mahatma Gandhi Vidyamandir's,
S.P.H. Arts, Science and Commerce College, Nampur, Tal-Baglan, Dist-Nashik
REPORT OF CERTIFICATE COURSE IN SPOKEN ENGLISH
Academic Year-2021-2022



TIME-TABLE

Nov.2021

Module No.1: English as a Second Language

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1.30pm to 3.30pm	English as a second language	English as a second language	English as a second language	English as a second language	English as a second language	English as a second language

Nov.2021

Module No.2: Principles & Practices in English Language Teaching

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1.30pm to 3.30pm	Principles & Practices in English Language Teaching	Principles & Practices in English Language Teaching	Principles & Practices in English Language Teaching	Principles & Practices in English Language Teaching	Principles & Practices in English Language Teaching	Principles & Practices in English Language Teaching

Dec.2021

Module No.3: Communication Skills

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1.30pm to 3.30pm	Communication Skills	Communication Skills	Communication Skills	Communication Skills	Communication Skills	Communication Skills

Dec.2021

Module No.4: English for Practical Purposes

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1.30pm to 3.30pm	English for Practical Purposes	English for Practical Purposes	English for Practical Purposes	English for Practical Purposes	English for Practical Purposes	English for Practical Purposes

(Dr.K.B.Gaikwad)
Course-Co-ordinator

(Dr.Ujjain B.kadam)

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Arts, Science & Comm. College
Nampur, Tal. Baglan Dist. Nashik



Certificate Course in Spoken English

Attendance Sheet (2021-2022)

[illegible]

Certificate Course in Spoken English
Attendance Sheet (2021-2022)

Sr. No.	Name of the Students	Class
1	Kakade Rupali Kailas	FYBA
2	Hire Pooja Jagannath	FYBA
3	Bhadane Gayatri Dilip	FYBA
4	Pagar Shubham Satish	FYBA
5	Nikam Vaibhavi Dadaji	FYBA
6	Ahire Sonali Arun	FYBA
7	Kapadnis Prashant Arun	FYBA
8	Shaikh Arshin Ashpak	FYBA
9	Pawar Pratik Dadaji	FYBA
10	Ahire Savita Prakash	FYBA
11	Solunke Vishal Bablu	FYBA
12	Wagh Vishal Dilip	FYBA
13	Bhamare Akash Dilip	FYBA
14	Jadhav Aniket Jaywant	FYBA
15	Pawar Komal Anil	FYBA
16	Shintre Jayashri Ravindra	FYBA
17	Bhadane Nikita Bhausaheb	FYBA
18	Kapadnis Swati Sanjay	FYBA
19	Pawar Mukesh Prakash	FYBA
20	Domale Dadaji Ashok	FYBA
21	Bhamare Dhiraj Rajendra	FYBA
22	Jadhav Swapnil Dipak	FYBA
23	Ahire Pooja Shivaji	FYBA
24	Patil Siddharth Nandu	FYBA
25	Gawali Darshan Sanjay	FYBA
26	Sonawane Suresh Dayaram	FYBA
27	Kuwar Pravlin Dhanraj	FYBA

Q. 1. Choose the correct alternative & tick mark(✓) the correct option. [05]

(i) I never miss a football match. I _____ fond of it since my childhood.

- (A) ~~have been~~ (B) am (C) has been (D) will be

(ii) "Misappropriation of money."

Choose the one which can be substituted for the given words/sentence

- (A) robbery (B) embezzlement (C) fraud (D) theft

(iii) The Chairman is ill and we will have to _____ the meeting for a few days.

- (A) put on (B) put of (C) put off (D) put away

(iv) Either you or I should _____ the lead:

- (A) takes (B) took (C) taking (D) take

(v) The thief was caught and the police _____ the stolen goods from him.

- (A) recovered (B) attained (C) concerned (D) recover

Q.2. Complete the following dialogues with appropriate words. [05]

(See you soon, have to get, tomorrow, a plan, inform you)

Rohan : Do you have a plan this weekend?

Vikram: I don't have any special plan.

Rohan : How about we go to the zoo tomorrow

Vikram: Oh. I would love to! But I have to get my parent's permission.

Rohan : Okay. Do that and let me know.

Vikram : I'll inform you by tonight.

Rohan : okay.

Vikram: see you soon

Q.3. Attempt any two of the following.

[20]

1. Write a dialogue between a teacher and a student discussing if poverty is evil.
2. Write a dialogue between four friends about the uses and abuses of the Internet.
3. Write a dialogue between three friends about the choice of a career.
4. Write a dialogue between a parent and a son about the importance of English.

Ans:

Q1 Teacher: Anita, I corrected your test paper yesterday and I was shocked.

Anita: Yes, man and I know the reason also for it.

Teacher: Yes, you are such a clever student then how come you failed?

Anita: I know I was very badly stressed during the test.

Teacher: Why were you stressed?

Ans.

3] → Mohin: Hello Sumaiya, How are you?

Sumaiya: I'm OK How about you?

Mohin: I'm also fine, Sumaiya we are nearly to finish our graduation. so what's your plan about choosing your career?

Sumaiya: Yes: we must talk about it let's go and join with Arabe. He must be there in the lounge.

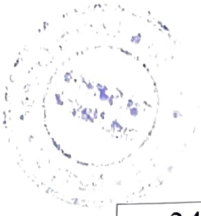
Mohin: well let's go then.

Arabe: Hey: what's up guys?



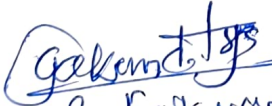
MGV's SPH Arts, Science & Commerce College, Nampur, Dist. Nashik
Department of English
Certificate Course in Spoken English
Academic Year : 2021-22

Sr.No.	Name of the Students	Class
1	Kakade Rupali Kailas	FYBA
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27	Kuwar Pravin Dhanraj	FYBA
28	Suryavanshi Vinayak Vijay	FYBA
29	Patil Yashvantrao Avinash	FYBA
30	Vanale Manohar Bapu	FYBA
31	Bohari Zainab Hussaini	SYBA
32	Patil Kaveri Rajendra	SYBA
33	Garud Nutan Bhika	SYBA



34	Khairnar Manisha Ragho	SYBA
35	Nikam Bhavana Vilas	SYBA
36	Pagar Anuja Bhimrao	SYBA
37	Pawar Jaydip Babanrao	TYBA
38	Deore Madhuri Daulat	TYBA
39	Govekar Vijay Suklal	TYBA
40	Datre Prashant Sanjay	TYBA
41	Khairnar Ishwar Babaji	TYBA
42	Bhadane Amol Ashok	TYBA
43	Sonawane Manisha Daga	TYBA
44	Shah Rais Rajjak	TYBA
45	Sagar Arun Pawar	TYBA
46	Fatangde Pandurang Mukunda	TYBA
47	Bhamare Pradip Bapu	TYBA
48	Bachhav Roshan Mangu	TYBA
49	Thakare Minakshi Dilip	TYBA
50	Pimpalse Rohit Jagannath	TYBA
51	Patil Bhavna Pravin	TYBA
52	Lad Nikita Bapu	TYBA
53	Deore Harshali Bhausaheb	TYBA
54	Nikam Bhagyashri Bapurao	TYBA
55	Bachhav Kamini Madhukar	TYBA
56	Kakade Gorakh Bhausaheb	TYBA
57	Patil Tushar Ashok	TYBA
58	Raut Prathamesh Jitendra	TYBA
59	Pawar Manohar Sharad	TYBA
60	Sonawane Gaurav Prakash	TYBA

Place - Nampur


(Dr. K.B. Galkwad)
Co-ordinator


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REPORT OF CERTIFICATE COURSE IN SPOKEN ENGLISH

Academic Year-2021-2022

I have pleased to present the report of Certificate Course in Spoken English conducted during the period 08/11/2021 to 12/12/2021 for thirty days. Principal Dr.Ujjain Kadam inaugurated the course and said that mostly students of Arts faculties are weak in speaking English. This is an opportunity to enhance communicative approach to participating in the spoken activities run by Dept.of English. Dr.K.B.Gaikwad was the co-ordinator of the certificate course and he prepared the schedule of 60 hours & totally 60 students also enrolled from the Arts faculty. The primary objective of the course is to improve spoken English skills so as to focus on pronunciation, fluency, stress, practice and enable students to communicate more effectively in English. There are four modules prepared to implement according to syllabus and Dr.veena Nare, a BOS member(SPPU,Pune) took great efforts and called some of few eminent teacher were called to engage the Spoken English class.

Dr.C.R.Patil from M.S.G.College, Malegaon said that English as a second language & window of the world, the composite course highlighted 'Basics English Speaking'. Speaking English allows you to actually broaden your world, from job opportunities to the ability to relate to people from every country. Knowing the language makes it much more interesting every trip. Anywhere you want to go in the world you can find someone who speaks English.

Dr.Veena Nare shared her thoughts how student can develop personalities in their carrier so to recite English language is very important. English may not be the



most spoken language in the world, but it is the official language of 53 countries and spoken by around 400 million people across the globe. Being able to speak English is not just about being able to communicate with native English speakers; it is the most common second language in the world. If you want to speak to someone from another country then the chances are that you will both be speaking English to do this. English skills will also help you in any business venture you choose to follow. If you visit some offices, companies, governmental organizations, or even math or engineering companies, you will see the importance of English. Any big company will hire their professional staff after getting to know whether the people they are hiring are good at English or not. Companies who want to function at an international level only consider their staff well educated if they are good English speakers, writers, and readers.

The Course coordinator Dr.K.B.Gaikwad gave various tricks how to speak English without bothering tension and the confidence must essential while elaborate our thoughts and fillings. English can be improved by constant usage, by watching films, reading books with high level Grammar, playing games and trying to use new words. English can be improved by practice. As we know, practice makes the man perfect as well as using good pronunciation and grammar. Most of the jobs in today world are based on English such as IT sector, business field, call Centro jobs and teaching job, etc. So students aspiring for good jobs need to stress upon their English and usage of it because their job depends on this simple structure. English is quite easy in comparison with other languages. Basic English one can learn easily and effortlessly. Mostly people can learn English easily if they try to mater some rules and regulations. Unlike many languages, English does not have a complicated structure and except for a few areas of Grammar, it is quite simple.

Prof. R.S.Sonawane prepared questionnaires and oral practice to achieve success in conducting the Certificate Course in Spoken English. He conducted the test of 20 marks and declared the result of every student's performance according to exam. Certificate of completion a Certificate Course in Spoken English were given by the Hon.Prin.Dr.Ujjain Kadam and the Vice-Principal Dr.M.D.Ahire in the Dept.English. Prin.Dr.Ujjain Kadam congratulated English department fraternities such as Dr.K.B.Gaikwad(HoD), Dr.Veena Nare and Prof.R.S.Sonwane as well.

Place- Nampur

Date-20/12/2021



(Dr.K.B.Gaikwad)
Course-Co-ordinator



(Dr.Ujjain B kadam)
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